

October 29, 2007

The regularly scheduled meeting of the Board of County Commissioners was called to order this 29th day of October, 2007, in meeting room 240 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Rusty Sullivan, Vice-Chairman
Rod Cleveland, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Melinda Duke, Brenda Wakeman, Denise Ellison, Peggy Laizure, James Tryee, Deborah VanWye, Jim Helm, Eddie Thomason, Sid Stell, Darrell Waggoner, Lahoma Nelson, John Murrell, Rosemary Neal, David Mobley, Doug Blaine, David Brockman, Sylvia Martin, Aric Hanna, Rick Jarrard, Carrie Matthews, Jana Sterling and Louis Russell.

Chairman Skinner began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of October 22, 2007, and there being no additions or corrections, Rod Cleveland moved that the minutes be approved. Rusty Sullivan seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Upon the request of Melinda Duke, Purchasing Agent, George Skinner moved, seconded by Rusty Sullivan, to accept and to table the awarding and/or rejecting of County Bid #COM-1350 – One-Year (1) Non-Encumbered Contract with the option to renew up to two (2) consecutive years, for the Rental/Cleaning of New 100% Cotton and New Polyester/Cotton Blend Uniforms, Coveralls and Overalls for the County. The bid term will be from the bid award date through one-year (1). The bids, each accompanied by the properly executed non-collusion affidavits is as follows on the next page:

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders				
	Unifirst Holdings, L.P.	Yale Uniform	Ameripride Uniform Services	
BID: #COM-1350				AWARDED TO:
DEPT: County Commissioner's				Tabled 10-29-07
DATE OPENED: 10-29-07				
List of Individual Items				
One-Year (1) Non-Encumbered				
Contract with the option to renew				
up to two (2) consecutive years,				
for the Rental/Cleaning of New				
100% Cotton and New Polyester/ Cotton Blend Uniforms, Coveralls and Overalls.				
Weekly Rental Rate Per Employee Per Week:				
1st Year:				
New 100% Cotton Uniforms:	\$5.98	\$6.25	\$4.15	
New Polyester/Cotton Blend:	\$4.35	\$5.00	\$3.80	
New Overalls:	\$7.54	No Bid	\$4.75	
New Coveralls:	\$4.02	\$5.00	\$3.50/65-35 blend \$4.50/100% cotton	
2nd Year:				
New 100% Cotton Uniforms:	\$5.98	\$6.25	\$4.15	
New Polyester/Cotton Blend:	\$4.35	\$5.00	\$3.80	
New Overalls:	\$7.54	No Bid	\$4.75	
New Coveralls:	\$4.02	\$5.00	\$3.50/65-35 blend \$4.50/100% cotton	
3rd Year:				
New 100% Cotton Uniforms:	\$5.98	\$6.25	\$4.15	
New Polyester/Cotton Blend:	\$4.35	\$5.00	\$3.80	
New Overalls:	\$7.54	No Bid	\$4.75	
New Coveralls:	\$4.02	\$5.00	\$3.50/65-35 blend \$4.50/100% cotton	
	*All prices include jackets. Overall prices include overalls, shirts & jackets.			
Initial Set-Up Charge Per Employee:				
Pick up / Delivery Day and Time:	Various by location	Friday Delivery	Day 2 / 8:00 - 10:00 am	
NON-COLLUSION AFFIDAVIT:	Yes	Yes	Yes	
PA-102(1982)				

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Chairman Skinner called for the presentation of Certificate of Appreciation for the Retirement of Lahoma Nelson, Community Relations Deputy for the Cleveland County Sheriff's Office effective October 31, 2007. Rod Cleveland read the following in honor of Ms. Lahoma Nelson: Lahoma Nelson began with the Cleveland County Sheriff's Office on August 8, 1988 after spending 30-years at the Norman Police Department. Ms. Nelson was the Community Relations Deputy dealing mainly with elementary school children; teaching them about safety and being aware of strangers and other hazards our children are sometimes faced with. In 1977, Lahoma was the Community Relations Officer at the Norman Police Department. Ms. Nelson worked with Sooner Fashion Mall to create Safety Town, which is still in operation each summer and she still continues to help out with Safety Town each year. Another interesting fact is that Sheriff Beggs was Ms. Nelson's training officer when she

attended the Norman Police Academy in 1972. Throughout the years, Ms. Nelson has literally touched the lives of so many young people. Some of you here today may have participated in Safety Town or Ms. Nelson may have visited your school. Anyone who ever met Ms. Nelson will always remember her from being a Sunday School Teacher to teaching Safety Classes. After 19 years, Ms. Nelson will officially retire on Wednesday, October 31, 2007 and will be honored with a reception at the Sheriff's Office from 2:00 p.m. to 4:00 p.m. Chairman Skinner and Rusty Sullivan also praised Ms. Nelson for all of her service. Ms. Nelson stated she has always enjoyed coming to work and thanked everyone. Chairman Skinner, Rusty Sullivan and Rod Cleveland presented Ms. Nelson with a Certification of Appreciation in her honor.

Chairman Skinner called for discussion, consideration, and/or action on the Jail Report from Sid Stell.

Mr. Sid Stell presented the following report:

The Cleveland County Detention Center held an average of 202 inmates during the fourth week of October 2007. The following are the daily inmate counts which were taken at 8 a.m. on each day listed.

Date	Head Count	Pott Co.	Other	C.C.D.C.
10/22/2007 Mon	209	0	4	205
10/23/2007 Tues	201	0	4	197
10/24/2007 Wed	203	0	4	199
10/25/2007 Thur	196	0	4	192
10/26/2007 Fri	191	0	4	187
10/27/2007 Sat	221	0	4	217
10/28/2007 Sun	220	0	4	216
<u>Daily Average</u>	<u>206</u>	<u>0</u>	<u>4</u>	<u>202</u>

The Book-Ins comparison for this week:

2006 33 females & 103 males = 136 inmates

2007 33 females & 122 males = 155 inmates

There were 6 inmates returned on Writs to the Department of Corrections during this week. The five-year average of inmate bookings into the Cleveland County jail during November and December is 260 females and 931 males. The current pattern of bookings indicates the next two months will be above average. Jail Consultant Don Jones as well as Pottawatomie County Trustee Terry Dyke assured Mr. Stell last week that their jail is ready to accept inmates.

Rusty Sullivan moved, seconded by Rod Cleveland, to accept the Jail Report.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Copier Maintenance Agreement between the Cleveland County Health Department and Sooner Copy Machines, Inc. for one (1) Sharp Copier, Model #AR-168D, S/N #75030051, \$25.00 per month for 1,000 black and white copies and \$.0095 for any additional copies. Agreement effective August 30, 2007 through June 30, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Agreement between the Cleveland County Health Department and Pearson Assessments for two (2) Pearson Assessment Sentry 2050 Scanners for the amount of \$395.00 per scanner per year. Agreement effective October 11, 2007 through October 10, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Resolutions Disposing of Equipment as follows:

- a. #F201-67 IBM Typewriter 3000
(The above item is from the Cleveland County Clerk's Office and is being junked.)

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Resolutions Disposing of Equipment as follows:

- a. D102-47 Secretarial Global Chair
- b. D102-48 Secretarial Global Chair
- c. D104-27 File Cart
- d. D110-16 Type Table
- e. D111-2 Cream Brown Tile
- f. D205-1 35 mm camera (1983)
- g. D209-04 Rudd Central Air Conditioner Unit
- h. D209-05 Used Air Conditioner
- i. D209-06 1992 3 Ton Air Conditioner
- j. D210-02 Free Standing Water Cooler
- k. D301-101 1989 Chevrolet Pickup
- l. D301-110 1989 Flatbed Truck
- m. D302-159 1990 Kenworth Dump Truck
- n. D302-181 2000 Mack Truck
- o. D302-182 2000 Mack Truck
- p. D302-183 2000 Mack Truck
- q. D302-191 2001 Mack Truck
- r. D302-192 2001 Mack Truck
- s. D302-193 2001 Mack Truck
- t. D304-8 1989 Ford Tractor
- u. D304-12 John Deere Rotary Cutter
- v. D307-12 Scarifier Assembly
- w. D320-1 Ferguson Pneumatic Roller
- x. D324-09 Stationary Air Compressor

y.	D324-10	Briggs 5 H.P Air Compressor
z.	D330-28	Husqvarna 61 Chainsaw
aa.	D337-05	Dragbroom
bb.	D337-14	Cat Demolition Bucket
cc.	D346-01	MPH-100R Bomag
dd.	D348-1	Lufkin Dump Trailer
ee.	D348-06	Checker Cab Semi Stake Trailer
ff.	D348-25	1955 Semi Trailer
gg.	D348-68	Belshe utility trailer
hh.	D348-77	8x12 trailer
ii.	D354-31	White Dump Bed
jj.	D354-34	1973 Dump Bed w/Hoist
kk.	D355-3	Pro Shot Laser System
ll.	D402-7	Victor Journeyman Torch Set
mm.	D406-7	Sanborn Air Compressor
nn.	D412-05	Tank & Pump
oo.	D412-06	Tokheim Hand Pump
pp.	D412-07	Bennett Gas Pump
qq.	D412-08	Bennett Gas Pump
rr.	D412-09	Used AO Smith Gas Pump
ss.	D412-19	DC Utility Pump W/Meter
tt.	D412-20	DC Utility Pump W/Meter
uu.	D420-04	2000 Gal. Tank w/ Pumps
vv.	D421-016	Victor Fire Power Torch
ww.	D421-025	Willard Rebar Cutter/Bender
xx.	D421-29	Tool Box
yy.	D421-50	Heavy Duty Air Ratchet
zz.	D421-78	Vanguard Pump
aaa.	D430-07	Lawn Boy Mower
bbb.	D430-25	John Deere Riding Mower
ccc.	D445-1	Mitts-Merral Wood Chipper
ddd.	D602-16	Maxar 2-Way Radio
eee.	D602-39	Motorola 4 channel Radio
fff.	D602-61	Motorola Mobile Radio
ggg.	D602-68	Motorola 2 channel Mobile Radio
hhh.	D602-81	Motorola 2 Channel Mobile Radio
iii.	D602-147	Motorola Mobile Radio
jjj.	D602-149	Motorola 4 channel Mobile Radio
kkk.	D612-1	Maxom Hand Free Communicator
lll.	D612-2	Maxom Hands Free Communicator
mmm.	D612-3	Maxom Hands Free Communicator
nnn.	D612-4	Maxom Hands Free Communicator

(The above items are from Cleveland County District #3 and have been sold, junked, or traded.)

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Allocation of Alcoholic Beverage Tax in the amount of \$21,724.69.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the September 2007, monthly report for Denise Heavner, County Assessor.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders:

a. General Fund			
08-2459 – B2B	Sysco Food Services of Okla.	\$	5,000.00
08-2460 – B2B	Ben E. Keith		2,500.00
08-2461 – B2B	U.S. Foodservice, Inc.		3,000.00
08-2467 – B2A	Norman Stamp & Seal Company		300.00
08-2469 – B2A	Special OPS – Uniforms, Inc.		2,500.00
b. Highway Fund			
08-2403 – T2A	Fastenal Industrial & Construction		1,500.00
08-2445 – T2A	Homer's Radiator Service, LLC		800.00
08-2457 – T2A	Pearson Lumber & Home Care Ctr.		500.00
08-2458 – T2A	Noble Hardware		500.00
08-2468 – T2A	Maxwell Supply Company		500.00
08-2470 – T2A	Palace Auto Supply, Inc.		1,500.00
c. Health Fund			
08-2444 – MD2	Wal-Mart Community		1,000.00
08-2450 – MD2	Lawns by Mike		15,000.00
08-2465 – MD2	Ace Hardware (578)		500.00
d. Fair Board Fund			
08-2447 – FF2	The Norman Transcript		2,000.00
08-2448 – FF2	OPUBCO Communications		2,000.00

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

07-0405 – B2A	08-0143 – T2A
07-1953 – B2A	08-0151 – T2A
	08-0210 – T2A
08-0466 – B2A	08-2208 – T2A
08-0467 – B2A	

08-0261 – MD2

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 07/08

a. General Fund	\$ 48,686.27
b. Highway Fund	44,934.15
c. Health Fund	387,621.01
d. Sheriff Revolving Fund	4,674.89
e. Sheriff Commissary Fund	1,340.42
f. Fair Board Fund	2,170.48

FY 06/07

a. General Fund	\$ 570.00
b. Sheriff Service Fee Fund	9,770.00

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Chairman Skinner called for discussion, consideration, and/or action pursuant to Title 57 § 1, to have the Board of County Commissioners recess the meeting of Monday, October 29, 2007, to reconvene for an inspection at the Cleveland County Jail as required by statute and to reconvene pursuant to Title 25 § 311 (A) (10).

Rusty Sullivan moved, seconded by Rod Cleveland, to recess the Commissioner's Meeting and to reconvene at the Jail for the inspection.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

(Clerk's note: Sid Stell, George Skinner, Rusty Sullivan, Rod Cleveland, Tammy Howard, David Batton and David Brockman were present during the inspection.)

Rusty Sullivan moved, seconded by Rod Cleveland, to reconvene the Commissioner's Meeting back in the Commissioner's Meeting Room 240.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Chairman Skinner stated he wanted to thank Captain Stell for the tour of the facility. Mr. Skinner also commented that the Jail was very neat, very clean and very well organized and the Board appreciated the time and effort that has been spent there.

There being no further business to come before the Board, Rusty Sullivan moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

(Clerk's Note: Agenda was posted on 10-25-07 @ 5:05 p.m.)